



2021 COMMUNITY CULTURAL PARTICIPATION (CCP) GRANT GUIDELINES

INTRODUCTION

Normally, the Community Cultural Participation Grant Program (CCP) supports community-based cultural events, programs, and organizations. Because of the Covid-19 pandemic, however, 2021's grant cycle will look different.

We know that many of you have had events cancelled or postponed and struggle with funding day-to-day operations. **This year, we are inviting applications for general operating support, events/programs support, and capital/capacity-building investments to help your programs adapt to the Covid-19 landscape.**¹ Grants range between \$1,000-\$2,000.

Applicants can be nonprofit organizations, registered neighborhood associations, artist collectives, groups of citizens with a declared common purpose consistent with the goals of this grant program, and nonprofit organizations. **Individuals are ineligible.** IRS 501(c)3 status is not required to apply, unless you are applying for general operating support.

If you are applying for an event, capacity building, or capital grant, funding can be used to support or adapt a specific cultural event or program **as long as it is open to the public and primarily targets the residents of Multnomah County.** (We recognize that online events may capture a larger audience: we will support organizations with a history of focusing on Multnomah County.)

In reviewing applications, we prioritize organizations that have demonstrated community participation in their events, collaboration with other organizations, and a focus on serving under-resourced communities (whether cultural or geographic).

Si desear presentar una solicitud en español, estas pautas y la solicitud están disponibles en español a www.multculturalcoalition.org. Las solicitudes en español no deben usar el proceso de solicitud en línea. En su lugar, envíelos por correo electrónico a info@multculturalcoalition.org. Gracias.

MISSION STATEMENT

The Multnomah County Cultural Coalition's (MCCC) mission is to foster a community that is opportunity-rich in cultural offerings, increasing the likelihood of cultural participation among the broadest possible spectrum of county residents.

STATEMENT OF NON-DISCRIMINATION

The MCCC is committed to making our resources available to every member of Multnomah County without regard to national origin, race, color, age, marital or familial status, sex, sexual orientation, gender identity, gender expression, educational background, disability, religion, veteran status, political opinion, physical appearance, or source of income. We expect our grantees to uphold this policy in their work.



GRANT TIMELINE

Applications close on Friday, October 2, 2020 at 11:59 PM PST. Applicants can expect to hear about the outcome of their application before December 15th, 2020. Funds and grant agreements will be disbursed in January 2021. All funded activities must take place between January 1, 2021 and December 31, 2021. No extensions will be given. If the grant cannot be completed in this timeframe, the applicant will be required to relinquish all funds awarded for the period.

HOW TO APPLY FOR A CCP GRANT

1. Applicants must complete and electronically submit an online application no later than 11:59 PM PST Friday, October 2, 2020.
2. To access the CCP online application and guidelines visit racc.submittable.com and click on Multnomah County Cultural Coalition's application.
3. Applicants may consult with MCCC regarding eligibility and review criteria up to one week prior to the grant deadline. (Email: info@multculturalcoalition.org, DM: @multculturalco)
4. Applicants having issues applying online should contact Submittable FAQ or contact info@multculturalcoalition.org for additional assistance.

ELIGIBILITY

To be eligible for an MCCC grant, applicant groups or organizations must:

1. Be headquartered within Multnomah County.
2. Serve and provide general benefit to the public. This includes registered neighborhood associations, artist collectives, groups of citizens with a declared common purpose consistent with the goals of this grant program, and organizations with IRS 501(c)3 status. Unless you are applying for general operating support, an IRS 501(c)3 status is not required.
3. Show in grant proposals that your work aligns with MCCC CCP grant goals.
4. Provide MCCC with an Employer Identification Number (EIN). The EIN is necessary to help MCCC ensure that awards will be granted in the name of an organization. You can apply to the Internal Revenue Service for an EIN by going to their website at www.irs.gov.
5. Recipients of CCP grants in two consecutive years are not eligible to apply for funds the following year. For example, an organization that was awarded grants for 2019 and 2020 is not eligible to apply for 2021 funds and must wait until the 2022 grant cycle to reapply.
6. If a grant applicant uses a fiscal sponsor, its application must include a letter of support/Memorandum of Understanding from its fiscal sponsor. That sponsor must also be headquartered within Multnomah County. You cannot apply for general operating support if you are using a fiscal sponsor.

INELIGIBLE EXPENDITURES / APPLICANTS

1. Grants will not be awarded to an individual.
2. Awardees who have failed to submit a final report for a previous MCCC grant by either October 9, 2020, or if your project occurs in the last months of 2020, by January 31, 2021.
3. Applicants that have received MCCC funding for the two preceding years.
4. Organizations and groups from outside of Multnomah County are not eligible to apply for this grant.



5. We tend not to fund programs that take place at schools or private organizations unless they are open to the public and are broadly advertised within the neighborhoods and communities surrounding the area.

GRANT GOALS

Organizations will be more competitive if their mission focuses on the creation of programs and events that support the following goals:

1. Make culture accessible and affordable to Multnomah County residents.
2. Support organizations and activities that emphasize cultural diversity.
3. Foster partnerships and collaborations which support the above.
4. Encourage new cultural activities.

If you'd like to learn more about our past grantees and the types of organizations we tend to support, or find resources to help with grant application, please visit our website:

<https://multculturalcoalition.org/about/>

REVIEW PROCESS

1. MCCC staff will review proposals to determine basic eligibility. Applicants will be notified of ineligible proposals.
2. A panel made up of MCCC and community members will review and rate proposals according to the established review criteria listed above. The panel will determine which proposals should receive funding and forward their recommendations to the MCCC for approval.
3. The MCCC will make awards with a minimum of \$1,000 and a maximum of \$2,000 based on panel ratings and recommendations.
4. Grant applicants can anticipate notification of grant award status on or before December 15, 2020. Notification and information on award status can only be given after the grants process is complete. Please do not contact the MCCC or RACC staff about award status until after receiving official notification.

MCCC GRANT COMPLIANCE

1. Funding given through this grant must be used between January 1, 2021--December 31, 2021.
2. Awardees must submit a Final Report in order to be considered in compliance with grant guidelines. This report will be available via MCCC's online grant system and will be required within 30 days after the grant funds have been spend or by January 31, 2022 at the latest.
3. It is the responsibility of the grant applicant to notify MCCC in writing and in advance of any changes in the grant status and purpose.
4. Grant recipients will acknowledge the MCCC and the Oregon Cultural Trust in all marketing materials, as applicable. We will ask for examples from you in the final grant report.

FINAL REPORT REQUIREMENTS

At the close of the CCP Grant cycle, grant recipients will be required to submit a straightforward Final Report and evaluation of their completed activities. Compliance with final reporting requirements in previous grant cycles will be considered when the applicant's future grant applications are in review.



GRANT ASSISTANCE

If you have questions, please contact us at info@multculturalcoalition.org. Thanks for your good work in the community!

¹ **General Operating Support:** Unrestricted funds that support the general operations of an organization (for example, salaries, rent, utilities, supplies). 501 (c)3 status is necessary for this category of support and cannot rely on a fiscal sponsor.

Project Support: Funds that are designated to a specific project carried out by the organization.

Capacity Building/Capital Support: Funds that are for board and staff development, technological assistance and upgrades, and strategic planning, or for the purchases of needed equipment (etc).