

Multnomah County Cultural Coalition

Committee Job Description & Member Agreement

Multnomah County Cultural Coalition's mission is to foster a community that is opportunity-rich in cultural offerings, increasing the likelihood of cultural participation among the broadest possible spectrum of County residents.

SUMMARY

Members of the Multnomah County Cultural Coalition (MCCC) are stewards of the organization. They serve three-year terms and provide leadership, make policy and have ultimate fiscal and ethical responsibility for implementing the Coalition's mission.

COMMITTEE MEMBER RESPONSIBILITIES

Fiscal and Financial

- Responsible for the prudent fiscal oversight of MCCC funds and expenditures.
- Provide oversight for the funds distributed to MCCC from the Oregon Cultural Trust (OCT).
- Responsible for the successful dissemination of funds through community grants.

Policy and Organization Oversight

- Assist in policy development and participate in all deliberations and decisions affecting MCCC.
- Participate in reviews of MCCC's mission, vision, programs and services.

Commitment

- Attend quarterly committee meetings for a three-year term.
- Participate in sub-committees, special events and other related events as needed.
- Use professional skills and experience to assist MCCC in meeting its goals (i.e., legal, education, marketing, budget, financial management, community networking, etc.)
- Share distinct point-of-view during discussions and decision-making.

QUALIFICATIONS

- A passion for the mission, programs and services of Oregon Cultural Trust and Multnomah County Cultural Coalition.
- Commitment to contribute to Oregon Cultural Trust.
- Willingness to commit 2-6 hours quarterly for committee meetings and serve on the Grants review panel at least once in your tenure.
- Pledge to treat all information in a confidential, ethical manner, and to avoid any conflicts of interest.

Multnomah County Cultural Coalition Committee Member Agreement

If elected as a committee member, I agree to support and uphold the mission of the Multnomah County Cultural Coalition. I am committing to all of responsibilities and expectations described above. If I am unable to meet my obligations, I understand that I may be asked to offer my resignation.

Member printed name

Member signature and date

MCCC Chair signature of acceptance and date